

Announcement of one opening for full-time lecturer
by
Department of English Language and Culture
Fuji Women's University, Sapporo, Japan

(1) Research Field

Study of English Culture (Study of 19th-Century and Contemporary English Culture based on English Language and Literature)

(2) Classes to teach

Seminar on Regional Culture, Seminar on Comprehensive Studies, Seminar on Graduation Thesis, Lectures on English Culture and Related Subjects.

(3) Position

Full-time lecturer or associate professor

(4) The Date of Employment

April 1, 2011

(5) Qualifications

1. At least an M.A. in the research field from an English-speaking country
2. A holder of Ph.D. preferred
3. English proficiency: applicants must be able to lecture in English
4. Japanese proficiency: applicants must be able to fulfill all administrative duties in Japanese

(6) Documents for Submission

1. Curriculum Vitae (on the attached form 4)
http://www.fujijoshi.ac.jp/teacher_selection_style/teacher_selection_style4.xls
http://www.fujijoshi.ac.jp/teacher_selection_style/teacher_selection_style4.pdf
2. List of research publications and presentations (on the attached form 5) (peer-reviewed ones should be marked)
http://www.fujijoshi.ac.jp/teacher_selection_style/teacher_selection_style5.xls
http://www.fujijoshi.ac.jp/teacher_selection_style/teacher_selection_style5.pdf
3. Copies of no more than three chief academic papers, with the main paper specified as such (an attached A4-size summary of each is required)
4. A description of research interest and plan (on the attached form 6)
http://www.fujijoshi.ac.jp/teacher_selection_style/teacher_selection_style6.xls
http://www.fujijoshi.ac.jp/teacher_selection_style/teacher_selection_style6.pdf
5. Names, institutions, addresses (with e-mail addresses) of two academic referees
6. A photocopy of M.A. (or higher degree) certificate

If downloading the attached forms is unsuccessful, you can submit the documents on an appropriate form. Curriculum Vitae (photograph attached) should include the items indicated below:

your name, date of birth, age, academic title and the university's name, current address (TEL, FAX, and E-Mail), academic background, teaching experience, academic awards.

(7) Application Procedure

All application materials should be sent to:

Department of English Language and Culture, Fuji Women's University,
North 16 West 2, Kita-ku, Sapporo, Japan 001-0016

Send by registered mail and write "Application Materials enclosed" on
the envelope in red ink.

Application materials sent by E-Mail will not be accepted.

The application materials will not be returned.

(8)Application Deadline

September 30, 2010

(9)Selection

Short-listed candidates will be asked to come to Fuji Women's University
for an interview and a mock lecture at their own expense.

(10)Result Notification

The applicants will be notified of the screening result by November 30,
2010.

(11)Contact Information

All enquiries should be made to:

Department of English Language and Culture, Fuji Women's University

E-Mail: engdept@fujijoshi.ac.jp

FAX: 011-736-5306 (Department Office)

(12)Person in Charge

Professor Hiramatsu, Tetsuji (Head of Department)

(13)Notes

- 1.Fuji Women's University is a Catholic university.
- 2.The retirement age is 65 years old.
- 3.The salary is based on our pay structure.
- 4.We observe the Equal Employment Opportunity Law.

Personal information will be used only for purposes of screening and
selection.